Call to Order - Open Session

- Vote to approve November Open Session meeting minutes TBD online via Catalyst

Announcements
- Melissa Pritchard was awarded the APAC Adviser of the Month Award for November 2021
- Joseph Vance passing
  - memorial service Sunday (talk to Darrel)
  - heavy financier of dept fellowships etc
- Paul Umhofer (former PhD student) passed away
- No holiday party this year
  - Alternative activities for fundraising and socializing will be determined later
  - Kudos to GeoClub folks for planning alternate activities
- Retiring faculty
  - Proposed that they will lead fieldtrips
  - Two recent retirees: congrats and thank you to Ken, Ed (and Bruce)
- Update on planetary sciences – Ana Grau-Galofre withdrew; pursuing Josh Krissansen-Totton
- There will be a small raise for grad students this year (hopefully winter quarter)
  - 3%; Eric will provide a follow-up on this

Standing Committees
- Undergraduate Program (Gorman-Lewis) – Nothing to report
- Graduate Program (Catling)
  - Discussed student application program for waiver of admission fee ($85)
  - Our dept would fund this; reviewing how to assess financial need (lack of consistency across depts); adopting Geography’s policy
  - Applications to wave fees reviewed by grad admissions committee
- Admissions (Huntington)
  - Kate will provide an update on Admissions timelines; application deadline Jan 5; admit by Jan. 27; ESS will support individual admitted students for visits (provided they are admitted by 1/27)
  - We are borrowing practice that Civil Engineering employs
  - PCC scholarship deadline
  - Our AGU Bridge Program Application (aids in recruitment of students from underrepresented groups) was declined; we received great feedback nonetheless
- Computing (Walters)
  - Provided an update on labs, camera setups and a new “help desk” hire
- Curriculum (Nelson)
  - Long-term strategy re: ABB (decline in interest) – exercise interest in DL courses
  - More ABB money coming to dept (extra 86k in permanent budget)
- DEI Policy (Teng)
  - College DEI task finally has a full-page questionnaire (will post q’s on
- Send suggestions to Eric to forward on feedback
  - MESSAGe (Crider) – Nothing to report
  - Oversight (Roe) – Nothing to report
  - Prelim (Stone, Creager)
    - Prelims are over; Ken and John received extensive suggestions for improvements; John drafting a summary
    - Next step is to get suggestions to Bruce and Gerard
  - Promotion, Merit & Reappointment (Brown) – Nothing to report
  - Senate (Stone) – Nothing to report
  - Scholarships, Fellowships, and Awards (Condit) – Nothing to report
  - College Council Representation (Schmidt)
    - Discussed 40% rehire parameters
    - Kudos to Eric for work on negotiating this recurring challenge
  - Safety (Schauer)
    - Provided an update on AEDs: please inform Eric if you are interested in investing in these
    - Field Safety template almost ready for dept review
    - We hope to be made aware of accidents and fleet services issues
    - If fleet vehicle experiences are insufficient – contact Carl Hagle

- Additional Business

- Adjourn to Executive Session