

Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, February 7, 2020 JHN 026 - 2:30 p.m.

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**MINUTES**

**Disability Resources (2:35)**– See attached slides for materials that were covered.

- Adiam Tesfay, Interim Director, Disability Resources for Students (DRS)
- Britt Neff, Access Coordinator, Disability Resources for Students (DRS)
- Bree Callahan, Americans with Disabilities Act (ADA)/Section 504 Coordinator, Compliance Services

**Call to Order - Meeting of the Faculty in Open Session- 3:18**

- **Approval of Meeting Minutes-** Approved
  - Approval of **January 10, 2020** Faculty Meeting Minutes.
- **Announcements**
  - Eric Steig is officially the new chair of ESS, welcome
  - ESS Gala is planned for April 1-3, Brody Hovatter
    - i. Please encourage students to submit and abstract (graduate and undergraduate)
    - ii. Please consider donating to the event.
  - It is time for our biennial all-department Title IX/Bystander Intervention/Building Healthy Workplaces Training with Valery Richardson (UW Title IX Coordinator) and Kiana Swearingen (UW SafeCampus Prevention, Education, & Communications Manager). Please plan to attend this training during the extended seminar slot on Thurs., May 21, from 3:30-5:30 in JHN 075. This is a **REQUIRED TRAINING** for everyone in the department
  - Reminder from the College:
    - i. The collegial evaluation of teaching effectiveness shall be conducted prior to recommending any renewal of appointment or promotion of a faculty member ([Faculty Code Section 24-57 Subsection A](#) articulates this requirement and the frequency depending on track and rank). In addition, for faculty at the rank of assistant professor, or associate professor or professor "without tenure" under [Chapter 25, Section 25-32, Subsection D](#), or with the instructional title of lecturer the collegial evaluation shall be conducted every year. For other faculty at the rank of associate professor or professor or with the title of senior lecturer, principal lecturer, or professor of practice the collegial evaluation shall be conducted at least every three years. A written report of this evaluation shall be maintained and shared with the faculty member.
    - ii. Please contact Michelle if you need to know that date of your last collegial evaluation.
  - Robert Winglee and the cubesat team successfully launched their first satellite into orbit

- The Glaciology group that was doing fieldwork in Antarctica has safely and successfully finished their field season and are on their way home
  - Other Announcements
- **Reports and Business**
    - **Undergraduate Program** (Roe) – Nothing to report
    - **Graduate Program** (Catling) – Update on tuition costs and graduate fellowships
      - A need has arisen to develop a policy for how to deal with tuition costs and graduate fellowships.
      - Some fellowships have tuition funding and some don't, some have funding that can be split between tuition and other expenses.
      - UW graduate school previously waived tuition, but now have a policy that they will take as much of the extra funding as they can from those funds to cover tuition
      - Some departments have made a policy to supplement these fellowships so that students can have some of these funds that the graduate school is taking for tuition to use on other funds like travel or supplies needed for research.
      - Eric going to discuss this in the Executive College Committee, to talk about developing a college policy around this issue.
      - This includes revisiting a 2013 ESS policy on the topic, which is somewhat out-of-date.
- **Standing Committees**
    - **Admissions** (Buick) – Update on Admissions
      - We have admitted 10 applicants, in process of admitting another ~6
      - If you are thinking of admitting any student, please contact Roger or the admission committee by Weds. Feb. 12 so they get invited and can attend the open house.
    - **Computing** (Walters) – Nothing to report
    - **Curriculum** (Nelson) – Nothing to report
    - **Diversity** (Huntington) - Nothing to report
    - **MESSAGe** (Crider) – Nothing to report
    - **Oversight** (Bergantz/Conway) – Nothing to report
    - **Prelim** (Gorman-Lewis/Winglee) – Nothing to report
    - **Promotion, Merit & Reappointment** (Montgomery/Waddington) – Nothing to report
    - **Senate** (Stone) - Update from the Senate Meeting
      - The Senate has been considering all the lecturer positions within the University, they are almost ready to send information on the proposed changes for faculty to vote on
      - Lecturer titles will be replaced to levels of Assistant, Associate, and Full lecturer positions, will also confer voting rights equivalent to faculty levels (excluding promotion and tenure voting)
      - Aim is to try and make lecturer positions like tenured faculty positions.
      - Please participate in vote when it comes
    - **Scholarships, Fellowships, and Awards** (Holzworth) – Please start encouraging student to apply for departmental awards. Application site will be opening later this month.
      - Working on developing a consistent rubric to evaluate candidates, if you have input please let Eric know
    - **College Council Representation** (Bergantz/Steig) – Update on the latest guidelines about the 40% rehire resulting from negotiations between the College Council and The Dean's office
      - See attached slides
      - George will be engaging with the faculty to determine what ESS best practices are for ESS and the “best practices” to bring to college council.

- Old Business
  - New Business
  - Adjourn to Executive Session – 3:51
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**Minutes by:** Michelle Barr

**Attendees:** Abramson, Bergantz, Bodin, Brown, Buick, Catling, Creager, Crider, Duvall, Fudge, Gorman-Lewis, Holzworth, Huntington, Koutnik, Licht, Montgomery, Schmidt, Steig, Stone, Swanson, Teng, Tobin, Toner, Waddington, Walters

**Staff, Students, and Guests:** Anderson, Badgley, Barr, Bench, Bernard-Kingsley, Black, Dakins, Desanto, Gomberg, Holschu, Hovatter, Kwong, Morey, Mueller, O'Neil, Oxley, Pearl