

Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, October 4, 2019 JHN 022 - 2:30 p.m.

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MINUTES

FERPA Training- Helen Garrett

- Slides sent out to all faculty on 10/4/2019

Call to Order - Meeting of the Faculty in Open Session- 3:04pm

- **Approval of Meeting Minutes**
  - Approval of **June 7, 2019** Faculty Meeting Minutes.
- **Announcements**
  - Ken Creager will continue as chair through this autumn quarter, but will be stepping down for health reasons.
  - A search committee for a new chair has been formed and during autumn will be making a recommendation for a new chair to start in winter quarter. Kate Huntington is the ESS member on that committee.
  - Faculty Retreat is planned for Saturday, November 16<sup>th</sup>, the plan for this retreat is to discuss the hiring plan for the next 3 years.
  - A new state law ensures that students observing religious practices aren't placed at an academic disadvantage. Beginning with autumn quarter, teaching faculty across the University must make accommodations for students observing religious holidays or traditions and must include information in every course syllabus alerting students of this option.
  - The two ads have been submitted for approval with AHR (the last step) for the subduction/seismology and planetary science positions, final approval should be any day.
  - New committee for faculty advisor of Geo-club, Bruce Nelson will fill this role.
  - Leading the Spring Break Trip counts towards teaching obligations; coordinate with Chair and Undergraduate Program Coordinator if you are interested.
  - Reminder from UW administration about facilities related work. The University requires all facilities-related work be performed by a member of UW Facilities or by an approved contractor or vendor. This mitigates safety, liability, and compliance risks.
  - Departmental Diversity training will be held on Thursday Oct 10, 2019. The training is titled "Leading with a Racial Equity Lens for Structural Transformation" and be taught by Scott Winn.
  - If you are involved in ESS field trips or fieldwork, please review the [Field Trip FAQs page](#) and a [Field Trip Paperwork Policy](#) on the ESS website to ensure that any fieldwork or field trips you lead are in compliance with these policies. Remember that these policies and procedures are in effect for all ESS-related fieldwork and field trips, including ESS field trips and fieldwork that are not associated with a course.
  - As you are updating your course materials, remember that [accessibility checklists for MS Word, PDFs, and PPT](#) can now be found in the [Diversity Resources](#) section of the ESS website. If you're presenting at a conference some time soon, you may also wish to review the checklist for [accessible conference presentations](#).
  - With Postdoc Union now in place

- i. Postdocs are not allowed to hold a teaching appointment
  - ii. Postdoc appointments required more work for administrative staff to set up. Requesting that you give at least two months' notice for any upcoming postdocs (even PDR) appointments
- Other Announcements
- **Reports and Business**
  - **Undergraduate Program** (Roe) – Nothing to report
  - **Graduate Program** (Catling) –
    - Potential violation of E054, with some of our TA's
    - Professors need to remind TA's about this rule
    - UCIRO- reporting body for these types of complaints
    - Possibility adding more to our current policy around romantic relationships and potential conflicts of interest.
- **Standing Committees**
  - **Admissions** (Buick) – Nothing to report
  - **Computing** (Walters) –
    - Jan- Microsoft ending support for windows 7. All ESS PC's in computer labs have moved to Windows 10. If you have problems please let Ed and Nathan know
    - No more D-drive on the ESS computer lab computers
      - Documents folders can now be used
      - The weekly wipe of the d-drive will now not be used, working on how to clean up the documents folders
    - Ed and Nathan reminding everyone to practice constant backups
      - ESS computing Wiki page has instructions on how to do that
    - Podium computers now have security measures.
      - You now need a UW HuskyID card to access the podium
      - Outside lecturers cannot access the podium, make sure you are there to support if needed
    - Email about photo-board update
      - If you want your students to be on board please encourage students to update their picture on the ESS directory
    - Updates and modified connectors to wall unit to allow a better connection to the projectors, please remember to wrap up cables when done to protect them from damage.
  - **Curriculum** (Nelson) – Reported by Scott Henderson
    - Transcript option for graduate students, supplemental material for graduate students education
    - Two options that students can take:
      - Simple data science option: <https://escience.washington.edu/education/phd/data-science-graduate-option/>
      - Advanced Data science option: <https://escience.washington.edu/education/phd/advanced-phd-data-science-option/>
    - Curriculum committee will be discussing this and presenting at a later faculty meeting for a vote
  - **Diversity** (Huntington) –
    - Soliciting input on departmental needs, opportunities, and priorities that we want to take on as a community around DEI

- Input can be sent through-
  - anonymous feedback box in mail room
  - Contact Advising, grad rep, undergrad rep, chair
- Example Topics of focus for the year
  - Idea of respect and equity and safety in the field.
  - AGU bridge program- graduate student diversity efforts for recruiting
- CoENV diversity updates
  - Workshop- accommodations to accessibility Weds Oct 9th
  - Sign up for the CoENV diversity mailing list
  - Terryl Ross is leading development on a college diversity plan
- **MESSAGE** (Crider) – Results of MESSAGE comp exams presented in executive session
- **Oversight** (Bergantz/Conway) – Report will be postponed to the November meeting
- **Prelim** (Gorman-Lewis/Winglee) –Results of exams presented in Executive Session
- **Promotion, Merit & Reappointment** (Montgomery) – Duvall and Koutnik promotion cases presented in Executive Session
- **Senate** (Stone) -
- **Scholarships, Fellowships, and Awards** (Steig) –
  - Complaints about the graduate and undergraduate students awards were made the last few years
    - Soliciting feedback on how we can do this better
    - Possibility of creating a rubric
    - Nathan is working on a computing method to organize the process better
- **College Council Representation** (Bergantz/Steig) – Nothing to report
  
- **Old Business**
- **New Business**
  - Active Learning- Mike Brown
    - i. Active learning strategies are proven to help students learn more
    - ii. Perceptions of learning are lower than appears in a passive learning environment even though they learned more
      1. Increased cognitive effort interpreted as poor learning
    - iii. Attempts to evaluate instruction based on students perceptions pushes us towards more passive methods of teaching
    - iv. What is our department’s response to active learning environments but it results in lower evaluations- especially for younger faculty
  
  - PI eligibility for postdocs: <https://environment.uw.edu/intranet/research/research-policies/postdoctoral-scholar-pi-eligibility-and-approval-process/>
    - i. Vote to adopt this CoENV policy in executive session
  
- **Adjourn to Executive Session- 4:10pm**

**Minutes by:** Michelle Barr

**Attendees:** Abramson, Bodin, Brown, Buick, Catling, Christianson, Creager, Crider, Duvall, Gorman-Lewis, Holzworth, Huntington, Licht, Steig, Swanson, Tobin, Walters, Winebrenner, Winglee

**Staff, Students, and Guests:** Barr, Bernard-Kingsley, Dakins, Gomberg, Henderson, Hoffman, Kwong, Meixnerova